

LinkedIn Learning Integration

Instructional Guide

The following sections cover the steps you will need to take for LinkedIn Learning and the BAI LMS to successfully integrate courseware between them. To complete this, you will need to have the PremiumBAI Learning Manager tier.

STEP 1: Enable AICC Integration In LinkedIn Learning

1. After you log in to LinkedIn Learning, click **“Go to Admin”** in the upper right corner of the page. *(Please Note: You must be an overall company learning admin in order to proceed.)*
2. Click **“Me > Integrate.”**
3. From the side navigation menu, select **“Add content to your LMS via AICC.”**
4. Click the dropdown arrow next to **“Configure AICC.”**
5. Under Hostname(s), enter **“lmgrr.bai.org.”**

The screenshot displays the LinkedIn Learning interface for configuring AICC integration. The top navigation bar includes 'LEARNING', 'People', 'Content', and 'Insights', along with a search bar and user profile options. The main content area is titled 'Add content to your LMS via AICC' and includes a sidebar with options like 'Configure LTI integration' and 'Configure reporting integrations'. The 'Configure AICC' section is highlighted with a green 'AICC Enabled' badge. Below this, the 'Add Hostname(s)' section contains a text input field with 'www.example.com' and a plus icon, and a button labeled 'lmgrr.bai.org'. The 'AICC Integration' section features a toggle switch set to 'Enabled'. On the right, a user profile menu for 'Jane Doe' is open, with the 'Integrate' option highlighted in red. A 'Send feedback' button is visible on the far right.

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STEP 2: Downloading Course Packages From LinkedIn Learning *(there are 2 options to choose from)*

Option 1— Download Course Packages for the Entire Library

1. In the Integrate interface, click the dropdown arrow next to **Download AICC Packages**.
2. Select your language and library preferences.
3. Click **Download Package** to begin the file download. (On subsequent visits to this setting, you're given the option to download AICC packages for all new courses offered since the last download)

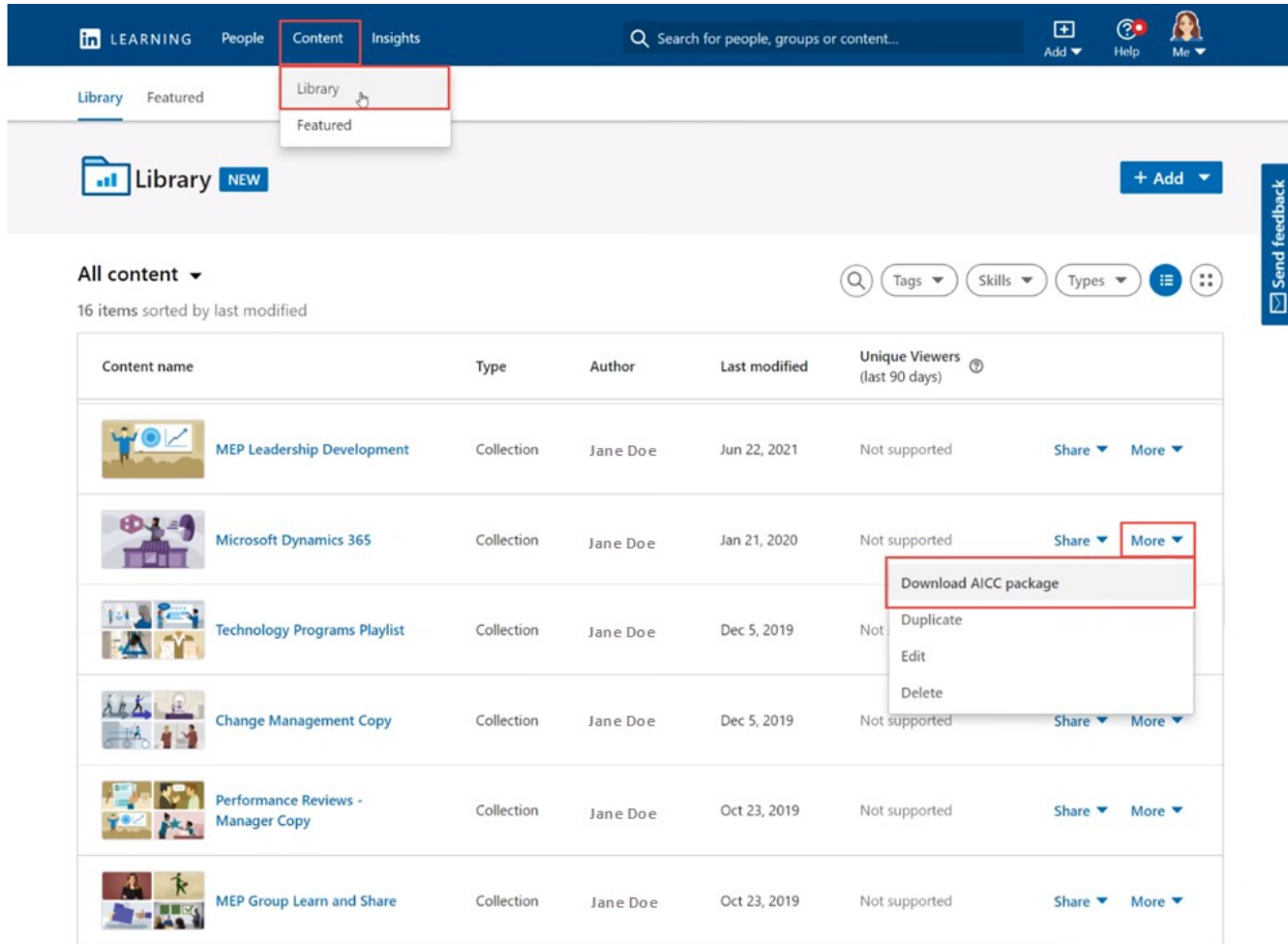
The screenshot shows the LinkedIn Learning AICC integration settings page. The top navigation bar includes 'LEARNING', 'People', 'Content', and 'Insights'. The main content area is titled 'Configure AICC' and has a green 'AICC Enabled' status. Below this, there is a section for 'Download AICC Packages' with a dropdown arrow highlighted by a red box. The 'Download AICC package:' section has three radio button options: 'For every course in the LinkedIn Learning online library' (selected), 'For every new course since: mm/dd/yyyy', and 'For specific libraries'. A 'Download package' button is also highlighted with a red box.

Option 2— Download Individual Course Packages

1. Once you've enabled the AICC Integration, click on the **Content** tab at the top of the page.
2. Select **Library** from the dropdown.
3. Choose a course, collection, or learning path in your library.
4. On the right side of the page, click **More**.
5. Click **Download AICC Package**. (A zipped version of an AICC package will download to your computer)

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The screenshot shows the LinkedIn Learning 'Library' page. The 'Content' menu is open, and the 'Library' option is selected. Below the navigation bar, there is a search bar and a '+ Add' button. The main content area displays a list of 16 items sorted by last modified. The table below shows the details of the first six items.

Content name	Type	Author	Last modified	Unique Viewers (last 90 days)	Actions
MEP Leadership Development	Collection	Jane Doe	Jun 22, 2021	Not supported	Share More
Microsoft Dynamics 365	Collection	Jane Doe	Jan 21, 2020	Not supported	Share More
Technology Programs Playlist	Collection	Jane Doe	Dec 5, 2019	Not supported	Share More
Change Management Copy	Collection	Jane Doe	Dec 5, 2019	Not supported	Share More
Performance Reviews - Manager Copy	Collection	Jane Doe	Oct 23, 2019	Not supported	Share More
MEP Group Learn and Share	Collection	Jane Doe	Oct 23, 2019	Not supported	Share More

STEP 3: Uploading Course Packages Into the BAI Learning Manager

Uploading a LinkedIn Learning course into the BAI LMS is done very similarly to creating other Web Based Training (WBT) courses. Detailed directions on how to do so can be found under Help though by clicking [HERE](#) once logged in.

Helpful Tips:

- Have the Title, Description and Duration for the LinkedIn Learning course available when uploading the course.
- Think about where you want to categorize the course in the Course Catalog and ensure you have the proper Subcategory created. Directions for creating a new Subcategory can be found under Help by clicking [HERE](#).
- In Step 3 of the Add New Content wizard, make sure to select 'AICC' under the 'Please Select Your Package Type' drop down.